



SADMAN SAKIB SAD

ABOUT ME

To pursue a career in a dynamic organization that provides a challenging job environment with an opportunity to utilize and develop my skills and qualifications, and grow rapidly with increasing responsibilities. Committed to continuous learning and staying updated with industry advancements to provide innovative and effective solutions to enhance client satisfaction.

CONTACT



+880 1610-846238



shad81231@gmail.com



Monakosha - 6342, Shibgonj,
Chapai Nawabgonj

LANGUAGES

- Bangla
- English

SKILLS

- Decision Making
- Creativity
- Leadership
- Adaptability
- Interpersonal
- Critical thinking
- Skills management
- Attention to detail
- Time management
- Communications
- Team Work

COMPUTER SKILLS

- MS-Word
- MS Excel
- MS-PowerPoint
- MS Access
- Web Development – HTML
- Internet Browsing



ACADEMIC QUALIFICATIONS



MASTER OF SOCIAL SCIENCES

Political Science - Varandra University

CGPA : 3.01 out of 4.00

Passing Year : 2024



BACHELOR OF SOCIAL SCIENCES

Political Science - Varandra University

CGPA : 3.19 out of 4.00

Passing Year : 2023



HIGHER SECONDARY CERTIFICATE

Institute : Adina Fazlul Haque Govt. College

Group : Humanities

GPA : 3.50 out of 5.00

Passing Year : 2019



SECONDARY SCHOOL CERTIFICATE

Institute : Humayun Reza High School

Group : Humanities

GPA : 4.05 out of 5.00

Passing Year : 2017



EXTRA CURRICULAR

- Leadership/Teamwork
- Public Speaking/Communication
- Volunteering/Community Service
- Sports/Athletics
- Academic or professional competitions
- Cultural or diversity



CORE COMPETENCIES

- Strong analytical and research skills
- Critical thinking and problem-solving
- Effective written and verbal communication
- Data interpretation and reporting
- Understanding of organizational and social dynamics
- Teamwork and collaboration

INTEREST

- Computer Networks
- Project management
- Volunteering
- Research and development
- Playing Football
- Listening Music

ATTRIBUTE

- **Communication Skills:** Effective verbal and written communication to convey ideas clearly and interact well with others.
- **Teamwork:** The ability to work collaboratively with colleagues and contribute positively to a team environment.
- **Strategic Thinking:** The ability to plan long-term goals and envision the big picture while making tactical decisions.
- **Problem-Solving Skills :** Analytical thinking to approach complex problems methodically.
- Ability to troubleshoot circuits and systems effectively.



SELF APPRAISAL

- Excellent as a team member.
- Can managed difficult situation.
- Create effective communication.
- Able to work under pressure.
- Can negotiate easily with different kinds of people.
- Able to handle varied tasks.z
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PERSONAL DETAILS

Father's Name : Md. Shofiquil Islam
Mother's Name : Mst. Nur Akhtar Jahan Suma
Date of Birth : 30 Dec 2001
Nationality : Bangladeshi
Religion : Islam
Marital Status : Single
Sex : Male
NID : 6912919294
Blood Group : B+ (Ve)
Permanent Add : Monakosha Chowdhurypara, Monakosha - 6342, Shibgonj, Chapai Nawabgonj



DECLARATION

I hereby, declare to the best of my knowledge and belief that this CV correctly describes my qualifications and me.

SADMAN SAKIB SAD